

Dreambuilders' Ball Volunteer Fact Sheet

DATE

Saturday, May 13, 2017

PLACE

The Westin Seattle
1900 5th Avenue
Seattle, WA 98101
Phone (206) 728-1000

PARKING

Pacific Place Parking Garage
600 Pine Street
Seattle WA 98101
Parking vouchers for self-park only will be available in the Volunteer Room at checkout.

CHECK IN TIME

Please check in **at 3:30 pm**. Please allow for traffic or parking delays to ensure you arrive on time. All volunteers are to check in the Volunteer Room located on level 3 in the Vashon II Room.

VOLUNTEER ROOM

The volunteer room is located on the 3rd floor in the Vashon Room. The volunteer room is an area for volunteers to check in, train with your volunteer lead, ask questions, eat, relax and leave any personal items. A volunteer room monitor will be in the room at all times, however, please bring limited valuables as Virginia Mason is not responsible for lost or stolen items.

FOOD & BEVERAGE

A buffet dinner and break time will be provided. **Please do not drink alcoholic beverages during your shift.**

DRESS CODE/ATTIRE

The gala is a black-tie event for our patrons. Our volunteers are asked to dress as follows: Gentlemen--dark suit and tie or tuxedo; Ladies – an evening dress, cocktail dress or dinner suit. Please come dressed and ready for the evening. Comfortable shoes and a watch are a must for everyone.

CHECK OUT

Please check out with the volunteer room monitors at the end of your shift. You will receive your parking voucher at this time.

VOLUNTEER BID NUMBERS

All volunteers are assigned bid numbers and are welcome to bid on auction items, spotlight on giving or enter to win!

TROUBLE SHOOTING

If an issue or problem arises in your area, please report it to your lead or to the Volunteer Room. Remember to stay calm in a hectic situation and keep a smile on your face! If someone asks for your help outside your job description, please don't hesitate to help and let your lead know what is happening.

Volunteer Parking and Driving Directions

Self-parking is available at the Pacific Place Parking Garage at 600 Pine Street (entrances on Sixth and Seventh Avenues). Parking vouchers for self-park only will be available in the Volunteer Room at check out.

Please do not valet at The Westin entrance, this is for guests of the event only and valet parking vouchers are not available.

Directions to the Pacific Place Parking Garage, 600 Pine St, Seattle WA 98101:

From East:

Connect to I-5, north bound
Take the Madison Street exit off I-5
At the end of the off-ramp, turn left onto
Madison and right onto Sixth Avenue
North of Pine Street, turn right into the
parking garage at Pacific Place

From North:

Take the Stewart Street exit off I-5 Turn
left on Seventh Avenue Immediately
beyond Olive Way, turn right in the
parking garage at Pacific Place