How to Register (In Detail Instructions):

You can register via text message:

- 1. Text the keyword **BRI2021** to 76278 (if you already have an account, steps 2 and 3 will be skipped)
- 2. Respond to the prompt and provide your name
- 3. Next prompt, provide your email address
- 4. You are now registered for Illuminations! You will receive a text message and email in confirmation.

Note: If you receive a "Service denied error" please call your carrier to activate the ShortCode Text or Premium SMS service.

Or on the website:

If you attended a Virginia Mason Foundation event last year,

- 1. Visit illuminationsluncheon.org
- 2. Click on "Sign In or Register" button located in the top right-hand corner.
- 3. Enter your username and password. If you've forgotten your username or password, click on "Forgot username or password?" You will be asked to enter in your mobile number so that a four-digit reset code will be texted to you. Enter the reset code, and from there you can change your username and password.
- 4. Once you're signed in, find the "Register Now" button on the homepage and click on it.
- 5. After completing these steps, you will receive a text message and an email confirming your registration.

If you didn't attend a Virginia Mason Foundation event last year,

- 1. Visit illuminationsluncheon.org
- 2. Click on the "Register Now" button.
- 3. You will be taken to a page entitled "Create an Account." If you registered and attended one of Virginia Mason's event last year or attended another event from any organization using the same software, you might already have an account.
- 4. To tell if you already have an account, input your mobile number in the field entitled "Mobile (area code first). When your number is fully entered next to that box it will either read in green "OK" meaning that you don't already have an account or it will read in red "An account already exists for this phone number."
- 5. If don't already have an account, continue through the form to create an account and register.
- 6. If you already have an account, click on "Click here to access your account" and follow steps 3-5 above.
- 7. After completing these steps, you will receive a text message and an email confirming your registration.

If you have any difficulties with registration, do not hesitate to contact us at <u>events@virginiamason.org</u>.